

Cyngor Cymuned LLANGATHEN Community Council

TRAINING PLAN

May 2022 - May 2027

The clerk will ensure that all training opportunities are made known to Councillors and Clerk, and attendance to be agreed by council.

As a minimum, the following courses will need to be covered:

TRAINING:	TO BE ATTENDED BY:
Basic Induction for Cllrs	New Cllrs
Code of Conduct	All Cllrs & Clerk
Financial Management & Governance	Proportion of Cllrs/Clerk
The Council as an Employer	Proportion of Cllrs
The Council Meeting	Proportion of Cllrs

A budget will be available in order to support all members in attending training/courses.

Training Plan to be reviewed regularly and a new plan written after each set of full elections - next due in 2027.

An attendance record on all training/courses/meetings to be kept with the following information recorded.

Date	Name of Attendee	Course/Training/Meeting Title	Name of Training Provider
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Training Plan Agreed:..... BW LeesChair..... M. LeesClerk

Date: 20/9/22 Minute Ref: 22/18